

# BRIDGEND COUNTY BOROUGH COUNCIL

## REPORT TO COUNCIL

02 SEPTEMBER 2015

### REPORT OF THE ASSISTANT CHIEF EXECUTIVE – LEGAL & REGULATORY SERVICES

#### AMENDMENT TO THE CALENDAR OF MEETINGS

##### 1. Purpose of Report

- 1.1 The purpose of the report is to seek Council approval to make amendments to the calendar of its meetings in order to align them with revised budget schedule.

##### 2. Connection to Corporate Improvement Objectives / Other Corporate Priorities

- 2.1 The amendment of the calendar of meetings will support effective consideration and decision making in respect of the 2016-17 Medium Term Financial Strategy (MTFS) and the achievement of all the Corporate Priorities.

##### 3. Background

- 3.1 In his budget statement earlier this year, the Chancellor of the Exchequer announced that the Spending Review outcome would not be published until 25 November 2015 and this would be the date when the Welsh Government receives its funding allocation. The Welsh Government will need time to set its draft budget before advising the Authority of its 2016 - 17 settlement. As a result it is anticipated that the Authority will receive the provisional settlement at the end of December rather than October when the draft budget is usually received.

##### 4. Current situation / proposal

- 4.1 There is a legal requirement to set the Council Tax by 11 March 2016 therefore Council must approve the MTFS and Council Tax by this date. Consequently, it is proposed that revisions to the MTFS timetable be made which will affect Council, Overview & Scrutiny and Cabinet meeting dates. The revision of these meetings will ensure the necessary budget consultation can be undertaken.
- 4.2 Attached at **Appendix A** is the complete timetable of meeting changes resulting from the changes to the budget setting process.
- 4.3 The proposed Council meeting changes are as follows:

Meeting	Current date	Proposed Date	Start Time	Topic
Council	17 Feb 16	17 Feb 16	15:00	Ordinary Meeting
Council	16 Mar 16	02 Mar 16	14:00	MTFS 2016-17 to 2019-20 & Council Tax

- 4.4 Council is also recommended to approve the rescheduling of the Overview and Scrutiny Committee (OSC) meetings as shown below:

Meeting	Current date	Proposed Date	Start Time	Topic
CEL OSC	01 Dec 15	18 Jan 16	10:00	Directorate Budget
P & G OSC	03 Feb 16	14 Jan 16	14:00	Directorate Budget
ASC OSC	09 Dec 15	13 Jan 16	14:00	Directorate Budget
CRI OSC	21 Jan 15	19 Jan 16	14:00	Directorate Budget
CYP OSC	03 Dec 15	21 Jan 16	14:00	Directorate Budget
CRI OSC	11 Jan 16	05 Feb 16	10:00	Budget Recommendations

4.5 Rescheduling of other meetings

- 4.5.1 It is proposed that the meeting of the Licensing Sub-Committee scheduled for 15 September 2015 be rescheduled to 18 September to allow all legal officers to attend and facilitate a Consultation workshop for the Authority.

- 4.6 At its meeting on 1 September 2015 Cabinet was requested to approve changes to its schedule of meetings as listed below to meet the requirements of the MTFS process:

Current date	Proposed Date	Start Time	Agenda to include
19 Jan 16	12 Jan 16	14:30	Draft MTFS 2016-17 to 2019-20
16 Feb 16	16 Feb 16	14:30	Ordinary Meeting and receipt of Scrutiny recommendations
02 Feb 16	23 Feb 16	14:30	Final MTFS 2016 - 17 to 2019-20

- 4.7 Cabinet was also requested to approve the inclusion of an additional meeting for the Cabinet Committee Corporate Parenting. The proposed date for this meeting is 10:00 on 12 October 2015.

**5. Effect upon Policy Framework & Procedure Rules**

- 5.1 There is no effect upon the Policy Framework and Procedure Rules.

**6. Equality Impact Assessment**

- 6.1 There are no equality implications arising from this report.

**7. Financial Implications.**

- 7.1 There are no financial implications.

**8. Recommendation.**

- 8.1 Council is recommended to

- Approve the changes to the Council and Overview and Scrutiny Committee meeting dates and agenda items as stated in paragraph 4.3 - 4.5

- Note the changes to the calendar of meetings relating to Cabinet meetings subject to Cabinet approval on 1 September 2015.

**P A Jolley**  
**Assistant Chief Executive Legal & Regulatory Services**  
**24 August 2015**

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**Background documents:** - None

**PROPOSED MEETING CHANGES**

Meeting	Current date	Proposed Date	Start Time	Topic	Notes
Cabinet Committee – Corporate Parenting		12 Oct 15	10:00	Items may include: <ul style="list-style-type: none"> <li>• IRO – Annual Report 2014/15</li> <li>• Western Bay Regional Adoption Service Update</li> <li>• Update of the Review and Restructure of Safeguarding and Family Support Services</li> <li>• Child Sexual Exploitation</li> <li>• Development of a National Approach to Statutory Advocacy</li> <li>• Update on the Early Intervention and Prevention Strategy</li> </ul>	
P & G OSC	02 Dec 15	02 Dec 15	14:00	<ul style="list-style-type: none"> <li>• Corporate Procurement Review</li> <li>• CCIS for Wales</li> </ul>	Revised Scrutiny FWP
CRI OSC	10 Dec 15	10 Dec 15	14:00	<ul style="list-style-type: none"> <li>• Making the Best use of Resources</li> <li>• 2015-16 Half Yearly Financial Performance</li> </ul>	Revised Scrutiny FWP
CYP OSC	05 Jan 16	05 Jan 16	14:00	<ul style="list-style-type: none"> <li>• School Performance</li> <li>• Schools Task Group</li> </ul>	Revised Scrutiny FWP
Cabinet	19 Jan 16	12 Jan 16	14:30	<ul style="list-style-type: none"> <li>• Draft MTFs 2016-17 to 2019-20</li> </ul>	Budget Meeting
CEL OSC	01 Dec 15	18 Jan 16	10:00	<ul style="list-style-type: none"> <li>• Directorate Budget</li> </ul>	
P & G OSC	03 Feb 16	14 Jan 16	14:00	<ul style="list-style-type: none"> <li>• Directorate Budget</li> <li>• FWP Item to be confirmed</li> </ul>	
ASC OSC	09 Dec 15	13 Jan 16	14:00	<ul style="list-style-type: none"> <li>• Directorate Budget</li> </ul>	
CRI OSC	21 Jan 15	19 Jan 16	14:00	<ul style="list-style-type: none"> <li>• Directorate Budget</li> <li>• Corporate Plan</li> </ul>	
CYP OSC	03 Dec 15	21 Jan 16	14:00	<ul style="list-style-type: none"> <li>• Directorate Budget</li> </ul>	
CEL OSC	27 Jan 16	27 Jan 16	14:00	<ul style="list-style-type: none"> <li>• Cultural Partnership Project</li> <li>• Vibrant &amp; Viable Places</li> </ul>	Change Scrutiny FWP

Meeting	Current date	Proposed Date	Start Time	Topic	Notes
CRI OSC	11 Jan 16	05 Feb 16	10:00	<ul style="list-style-type: none"> <li>Collate Budget Recommendations and including BREP feedback</li> </ul>	
ASC OSC	11 Feb 16	11 Feb 16	10:00	<ul style="list-style-type: none"> <li>Community Services</li> <li>FWP Item to be confirmed</li> </ul>	Change Scrutiny FWP
Cabinet	16 Feb 16	16 Feb 16	14:30	<ul style="list-style-type: none"> <li>Ordinary Meeting and receipt of CRI Budget proposals</li> </ul>	
Council	17 Feb 16	17 Feb 16	15:00	<ul style="list-style-type: none"> <li>Ordinary Meeting</li> </ul>	Revert start of meeting to 3:00pm
Cabinet	02 Feb 16	23 Feb 16	14:30	<ul style="list-style-type: none"> <li>Final MTFS 2016-17 to 2019-20</li> </ul>	Budget meeting
Council	16 Mar 16	02 Mar 16	14:00	<ul style="list-style-type: none"> <li>MTFS 2016-17 to 2019-20</li> <li>Council Tax</li> </ul>	Bring Forward to 2:00pm